



## **CONTRACT POSITION: Cultural & Event Co-Coordinator**

**Position Title:** Cultural & Event Co-Coordinator

**Project:** Sacred Threads: Weaving Stories, Land, and Safety

**Type:** Contract Position

**Timeline:** Late June to October 30, 2025

**Hours:** Approximately 6 hours per week

**Compensation:** \$2,200 (stipend-based contract)

### **Position Summary:**

The Cultural & Event Co-Coordinator will lead event logistics for the Sacred Threads project, supporting planning, coordination, and culturally safe experiences for all participants. This contract role is primarily remote, with required in-person presence for key summer and fall events.

### **Key Responsibilities:**

- Develop and maintain event planning timelines and logistics documents
- Coordinate materials, venue setup, and program flow
- Liaise with artists, speakers, and cultural workers
- Support safety and care practices during events
- Embed Two-Spirit, queer, BIPOC-centered, and disability justice principles into coordination

### **Supervision & Collaboration:**

The Co-Coordinator will report directly to **Kassie Drodge**, Community Organizer with Sierra Club Canada and Co-Founder of the Mixed Coast Collective.

While working under Kassie's guidance, the contractor is encouraged to engage with the wider Mixed Coast team and external collaborators involved in the Sacred Threads project.

**Accessibility & Equity Commitment:** We prioritize lived experience and are committed to building a team that reflects the communities we serve. These roles are open to Two-Spirit, Indigiqueer, Black, disabled, trans, migrant, undocumented, and system-impacted folks.

If you are grounded in community care, creative practice, and eco-justice, we want to hear from you.